

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
October 9, 2018
4:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session on immediately prior to this meeting from 3:15 P.M. to 4:05 P.M. to discuss contract negotiations, personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors Gary Friend and John Marcischak. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Adam McGurk, AICP Planning Director; Jennifer Slagle-Township Engineer; Ed Jeffries, Public Works Director, Jessica Tedrow, Parks & Recreation Director; James Horvath, Chief of Police and Bev Small, Recording Secretary. ABSENT: None

VISITORS TIME:

Doug Minton of 200 Veronica Drive expressed his concerns and requested information on the cul-de-sac surveying and construction plans for this area bordering his property. The Township Engineer and Solicitor clarified the recorded deed provides for a cul-de-sac. Mr. Minton was advised that he will be informed as the layout is developed prior to actual construction and that every effort will be made to minimize earth disturbance.

DEVELOPERS TIME

None

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Marcischak – No report
Mr. Friend- No report

OLD BUSINESS:

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to offer employment for the part time position of Parks and Recreation Program and

Rental Coordinator at an hourly rate of \$13.00 per hour conditional upon passing a drug screening and providing the third Act 34 clearance as recommended by the Township Manager and Parks and Recreation Director. All Supervisors voted yes. The motion carried.

2. A motion was made by Mr. Marcischak and seconded by Mr. Friend to enter into an agreement with the Commonwealth of Pennsylvania for the 2017 Green Light – Go Grant for signalization improvements to the Pike Street/Racetrack Road and Allison Hollow Road intersection and adopt Resolution R-12-2018, authorizing the Township to execute the same. All Supervisors voted yes. The motion carried
3. A motion was made by Mr. Marcischak and seconded by Mr. Friend to award the bid for the 2008 Ford F-550 to Roger Mills of Vanderbilt, PA in the amount of \$9,188.00 in accordance with the public bid via Municibid Auction ending October 5, 2018 as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried

NEW BUSINESS:

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve a Proclamation declaring October 7-13, 2018 as National Fire Prevention week 2018 in Chartiers Township and remind residents to “Look, Listen, Learn. Be aware – fire can happen anywhere”. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Marcischak and seconded by Mr. Friend to ratify a letter of support for Washington County and the Washington County Fairgrounds for an LSA Grant Application for building improvements. All Supervisors voted yes. The motion carried
3. A motion was made by Mr. Marcischak and seconded by Mr. Friend to enter into a Sanitary Sewage Holding Tank Agreement with Wells Fargo for 732 Western Avenue as recommended by the Township Manager and Planner, conditional upon receipt of the required escrow deposit prior to occupancy. All Supervisors voted yes. The motion carried
4. A motion was made by Mr. Marcischak and seconded by Mr. Friend to authorize payment of invoices (General Fund: Checks #33218 -33261: \$565,910.41; Sanitary Sewer Fund; Checks #1167-1172: \$151,692.15; McClane Sewer Fund; Check # 1002: \$2,400.00; Light/Fire Hydrant Fund: Checks # 2058 – 2060: \$ 7,923.19; CTCC Operating Fund: Checks # 1341-1355: \$4,056.47; Liquid Fuels Fund: Checks # 1027-1028: \$68,246.94; Local Service Tax Fund: Checks # 1072 - 1073: \$1,060.46; Capital Reserve Fund: Checks # 1044-1047: \$84,352.43; Revenue Gaming Fund: Checks# 1028 - 1029: \$1, 146.68; Total All Funds: \$886,788.73). All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – Only five (5) property owners have not paid the Tap-in Fees out of fifty-one (51) total EDU's. One more draw-down from PennVest is forthcoming. Restoration work on the punchlist continues and the contractor will return in the spring after ground settlement occurs to reseed and finalize any remaining issues. The Township holds the retainer funds until restoration is accomplished.
2. Midland Sewer Project Update – Options on positive interest rates for the Sinking Fund PLGIT loan are expected to come in this week.
3. 2018 Road Program –
 - El Grande Contract A: The contractor completed the paving project in October.
 - Victor Contract B: Discussion centered on the Township's options to propose to the contractor per their failure to execute the signed Paving Contract.
 - Township Forces Paving: Public Works Department is patching alleys and will continue with the alley paving in 2019.
4. 2018 Sewer Rehabilitation Project – The Township Engineer reported that State Pipe Services is scheduled to complete the televising work by November 13, 2018 or sooner.
5. CHJA Act 537 Amendment/Fee Increase – Mr. Liekar reported status quo.
6. Storm Events/Flooding Follow Up –
 - Road Damage
 - Arden Mines Road – Mrs. Noble stated that the Township is waiting for the Right of Way easement from Consol for them to effectuate the slide repair.
 - Resident Flooding (wide spread, including)
 - McClane Farm Road: Cynthia Cowie of 631 McClane Farm Road raised questions and continuing concerns pertaining to flooding and asked for input on resolution to the issue.
The Township Engineer addressed downstream and upstream issues, design matters and potential culvert options to alleviate specific problems related to flooding concerns. Consultation is ongoing with PennDot relating to their share in this situation that involves crossing a State Road and the Arden Mills detention pond.

- Fair Meadow Circle – No updated information
7. Community Center Sign – Mr. Jeffries informed the Board that the sign is in place and he has calls out to West Penn Power to get power to the sign and install a meter. A shrub is impairing safe visibility and that will be handled between Public Works and CHSD.
 8. Community Center / Park Security Cameras – The Parks and Recreation Director reported that the pole is up on the hill and the last two cameras are to be installed this week.
 9. Community Center Floor Scrubber – An update to purchase a battery powered or wired cord floor scrubber will be considered at the October 25, 2018 meeting.
 10. Plum Run Road Bridge Repair – Mrs. Slagle and Mr. Jeffries met last week and will have information ready for the next meeting.
 11. Veronica Drive Cul-de-sac Completion Request – Addressed under Visitor's time.
 12. 8 Crossroads Road Clean Up – The Chartiers Township VFD adeptly completed the Fire Training of the house burn on Saturday, September 29, 2018. Continued monitoring of the property will occur.
 13. Public Works Garage Roof Replacement – The Director of Public Works reported that the contractor completed the work including a minimal change order to eliminate pooling of water and subsequent freezing issues.
 14. Chartiers Township Public Works Truck – Allegheny Ford delivered the truck on Friday, October 5, 2018.
 15. Ballfield Development – Gateway continues with their due diligence exploring options and preparing a scaled layout in an attempt to accommodate a usable ballfield. Exorbitant costs would be involved for the necessary steps including construction of a twenty (20) foot wall plus extensive cuts into the hillside, existing slopes and other areas to begin to meet the desired use as requested.
 16. CHSD Bonfire 2018 – The School District rescheduled the date for Wednesday, October 17, 2018.
 17. Allison Park Trail Repairs – Mr. Jeffries, Mr. Marcischak and Mr. Friend will walk the area to determine the needs and best direction for repairs of the trail including possibilities for temporary patching as needed.
 18. CDBG Grant – Mrs. Noble reported that home surveys are starting to determine if the existing monies qualify to use for the Arden Mines area.

19. Cynthia Drive Hill Slip – Mr. Liekar sent a letter to the developer and the homeowners impacted by the slide situation. The Township contacted the former Project Engineer for any background information. Gateway Engineers will conduct an inspection of the slip area.
20. Community Center Winterization Repair – Mrs. Noble and Mr. Jeffries will review prior information as to what has been proposed to address solutions to prevent of kitchen pipes freezing.
21. MS4 Permit Renewal – Mrs. Slagle submitted the required annual progress report for the period ending June 30, 2018. She will meet with Mrs. Noble and Mr. Jeffries to determine the direction and needs for 2019 reporting.
22. Summit Stop Sign Request – Residents from the Summit requested a three-way stop sign at Summit Court and Summit Circle to determine if that is warranted. The Township Police Department and Township Traffic Engineer will review that area to determine if it meets PennDOT warrants for a stop intersection.
23. Health Insurance Renewal / Alternatives – Mrs. Noble received the renewal quote from Highmark at an excellent rate. She presented information from Pennsylvania Health Municipal Insurance Corporation (PMIC) which is a trust pool of 263 municipalities across Pennsylvania. The rates are slightly higher and does not warrant a switch this year as no cost saving to transition at this point.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 4:59 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary